



AYM Education Trust's

SIDDHANT INSTITUTE OF COMPUTER APPLICATION

(Approved by AICTE New Delhi, Gov. of Maharashtra Recognised Savitribai Phule Pune University)

Add: At post-Sudumbare, Tal-Maval, Dist-Pune-412109, Ph:02114-661992

Email: siddhantical@gmail.com Website: www.siddhantica.in

Program: Training Program on ADVANCE EXCEL

Objectives: To Train staff and students in advance excel as per the demand.

Need: The staff and students learning management subjects should be well-trained on excelsnwork demand.

Content:

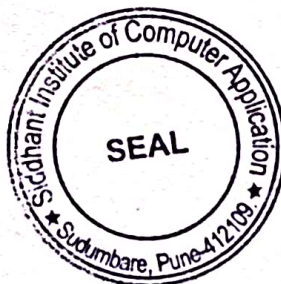
Advance Excel

Resource Person: Prof. Nitin Shrirao

Date: 01/04/2021 - 09/04/2021

Time: 2:00pm to 6:00pm

Venue: Zoom Platform.



Advance Excel Report

THE MICROSOFT CERTIFIED ADVANCE EXCEL COURSE REPORT

TITLE: ADVANCE EXCEL Training Program

NEED FOR THE COURSE: The staff learning management subjects should be well-trained on excel as per the work demand.

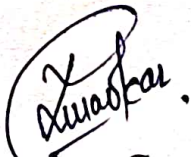
RESOURCE PERSON: Prof. Nitin Shirao

EVENT DETAIL: The Siddhant Institute of Computer Application concluded the Advance Excel training program on April 09, 2021. The course was organized from 1st April 2021 for 4 hours on online platform using zoom meeting. It was a 30 hours course conducted by Prof. Nitin Shirao sir for staff of MCA as well as other departments. 35 staff participated in it.

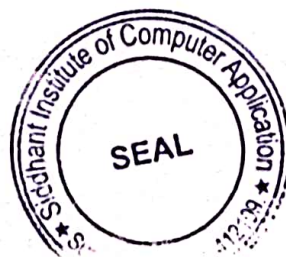
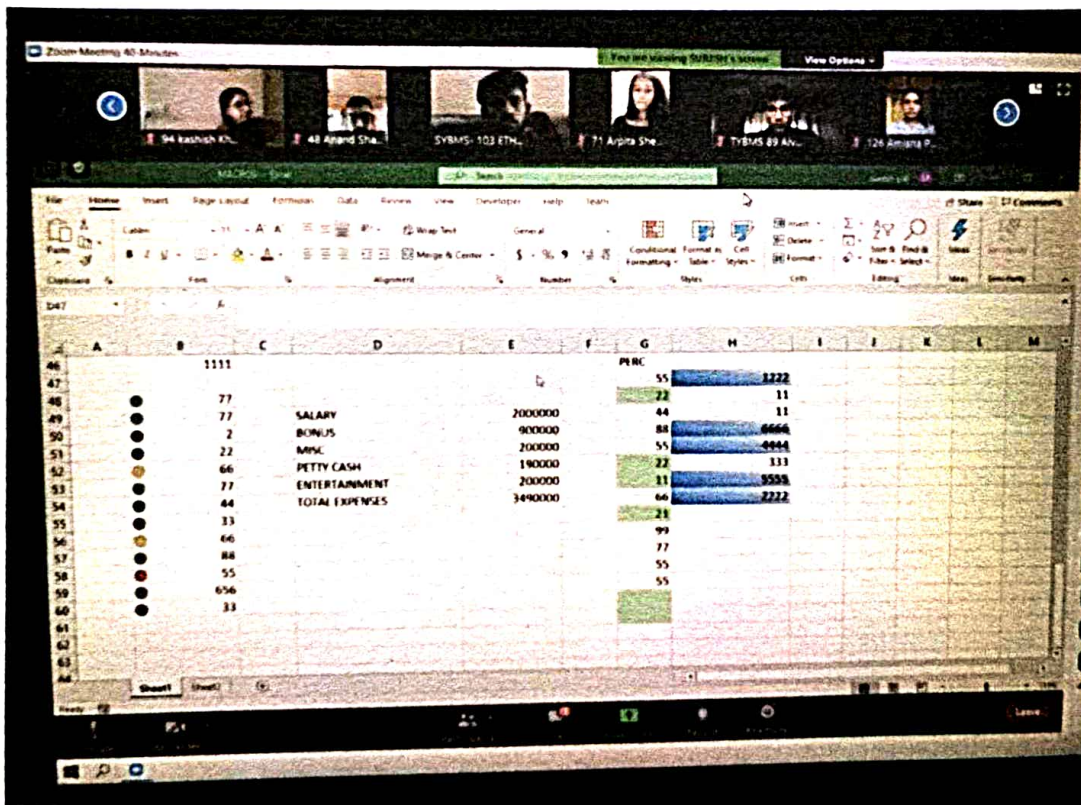
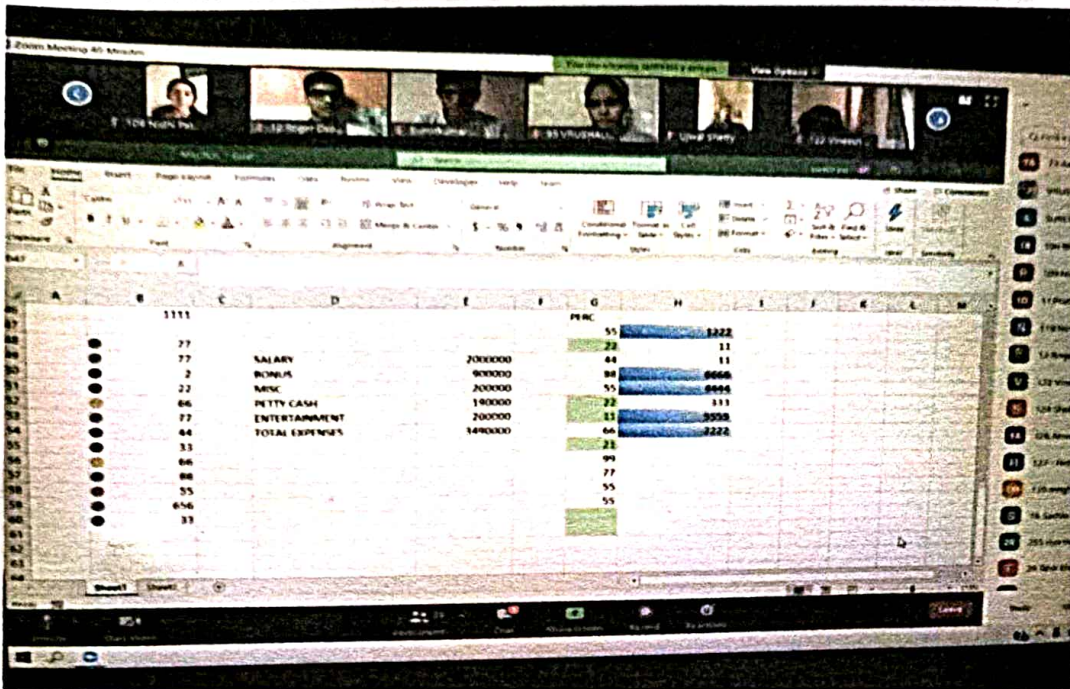
OUTCOME:

- The staff learnt various features of Microsoft Excel
- They learnt handling data using Excel
- Staff learnt using various formulas in excel, like Vlookup, etc.
- Staff became well versed with the excel utility which in turn increased their employability.




Program Coordinator

Pictures of the session:



ID	Name	Salary	Total Expense
77	SALARY	100000	100000
78	BONUS	20000	120000
79	PETTY CASH	20000	22000
80	ENTERTAINMENT	20000	42000
81	TOTAL EXPENSES	140000	222000

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80	ENTERTAINMENT	20000	42000
81	TOTAL EXPENSES	140000	222000

Feedback:

Feedback received	Action Taken
Staff response was positive, this course helped them to learn the technical skills in Advanced Excel which has increased employability.	It has been decided to carry on such courses in coming years also.

Sample Certificate:



Certificate of Completion

This is to certify that

Mr. Sudam Botre

has successfully completed the workshop on

ADVANCE EXCEL

Organized By

Siddhant Institute of Computer Application



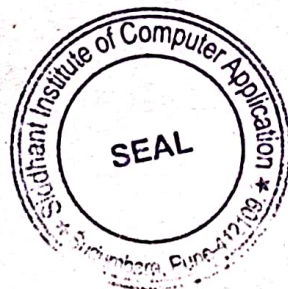

MR. P.C. Mirani
Date of issue 10/4/2021

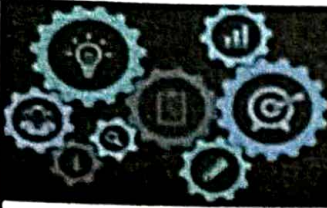












Certificate of Completion

This is to certify that

Mrs. Anita Bhalke

has successfully completed the workshop on

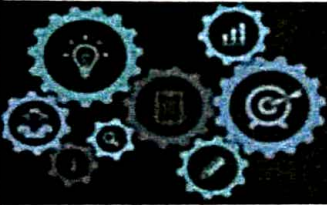
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MR. P.C. Mirani
Date of issue: 10/4/2021



Certificate of Completion

This is to certify that

Mr. Sandip Jagtap

has successfully completed the workshop on

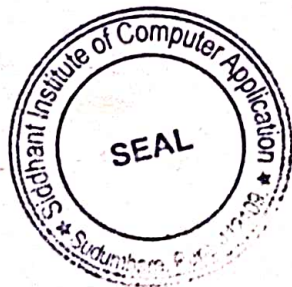
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[Signature]
MR. P.C. Mirani
Date of issue: 10/4/2021



[Signature]

Director

SICA

Director

Siddhant Institute of Computer Application
Sudumbare, Maval, Pune - 412109.