



CAYM Education Trust's

## SIDDHANT INSTITUTE OF COMPUTER APPLICATION

(Approved by AICTE New Delhi, Gov. of Maharashtra Recognised Savitribai Phule Pune University)

Add: A1 post-Sudumbare, Tal-Maval, Dist-Pune-412109, Ph: 02114-661992

Email: siddhantica1@gmail.com Website: www.siddhantica.in

### Institutional Vision, Mission and Leadership

Siddhant Institute of Computer Application (SICA for MCA course) – was established in the year 2005, the Institute is approved by the AICTE, recognized by the Government of Maharashtra, and is affiliated with Savitribai Phule Pune University. It is a premier Computer College known for its academic excellence and value-based education. It provides technical education to both fresh graduates and those who want to enhance their technical and management skills. SICA encourages its faculty and students to undertake consultancy projects with corporate. Situated in the heart of Hills, within the sprawling campus, pollution-free campus, SICA Pune is a world in itself. However, in contrast to its surroundings, SICA is a volcano of activities, ideas, knowledge, and ambition. State-of-the-art infrastructure facilities at SICA render an atmosphere that is conducive to learning and development. Situated at; Sudumbare Institute provides its students with the best facilities to develop their management skills and personality. It is housed in a beautiful well-planned building having all the infrastructure facilities such as well-furnished classrooms with modern audio-visual equipment, very well-equipped computer laboratories, library, reading room, computer center, Internet, tutorial rooms, staff room, and students' common rooms, large playground, sports equipment, hostel buildings, staff quarters, mess/canteen, etc. The college has a separate training and placement cell for our students for getting better job opportunities to enhance their careers. We also provide a regular college bus service connecting to entire landmark places in Pune city and the Pimpri Chinchwad Corporation area. The pursuit of excellence is what drives the colleges and the results are apparent and speak for themselves. We are proud of the achievement of our students and of the high level of resources; they are able to access through the College.

#### Vision:

“Building an institution with learning environment filled with world-class infrastructure and the best academicians as the gurus; which will foster our aim of creative are not just good professionals but also the best human beings who will strive for making INDIA A SUPER POWER and thus a better society to live on this earth.”

#### Mission:

“Strive continuously to create the best of the facilities and infrastructure that an educational institution can offer and ensure the BEST ACADEMIC RECOURSE. Student's fraternity always wants to be a part of it.”



Director  
Director

Siddhant Institute of Computer Application  
Sudumbare, Maval, Pune - 412109.





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### Governance and leadership

At the top of the governance hierarchy is the **Governing Council (GC)**. It is composed of eminent individuals from reputed organizations, industries and institutes. Since inception, their guidance has steered the institute keeping it on a progressive path in realizing its vision. The council's contribution is irreplaceable in providing new dimensions to the Institute resulting in its growth and development. In addition, the council guides in implementation of new policies and provides resources for the benefit of all the stakeholders along with approval and provision of annual budget, expenditure and financials of the institute.

Further, the Director of the Institute spearheads the ongoing growth of the Institute with efficient support of various committees. A proper hierarchy designed by the Director is in place to achieve decentralization of governance and administration. This is implemented as detailed below:

**Internal Quality Assurance Cell (IQAC):** The scope of this cell is all encompassing. It makes sure that quality is maintained, delivered and improved in all academic and non-academic areas.

**Program Coordination Committee:** This is responsible for formulating, executing and monitoring all academic activities of the institute in adherence to the academic guidelines. This leads to an intellectually stimulating environment within the campus for students and faculty members alike.

**Head of various departments/cells:** They lead, guide and shape the respective department/cell by adhering to the guidelines suggested by IQAC and Program Coordination Committee for better student engagement.

### Decentralization and Participative management

Decentralization is one of the most important features of the Institute. Management representatives, Director, Faculty members and students play an important role in it. Frequent Meetings are conducted by the Head of the Institution where policies are framed and decisions are made after taking into consideration

Suggestions and feedback from faculty members, students and other stakeholders. These are disseminated to staff through regular meetings. To ensure good governance, the Institute has decentralized its operations and has delegated authority at various levels. To encourage the idea of participative management, structured delegation of authority and responsibilities are entrusted to faculty members. By being in-charge of various committees, faculty members get to manifest their administrative skills blended with professional responsibility and accountability. This enhances their decision-making in organizing academic, administrative, co-curricular and extra-curricular activities conducted during the academic year. The Management is open to receive the ideas and suggestions given by the faculties in implementing the policies framed for discussion and decisions for the overall development of the Institute.

Followings are some of core functionalities of IQAC.





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To establish Vision and Mission of the department.

To establish POs and PEOs based on the Vision and Mission of the department and Institute.

To review POs and PEOs.

To set and apply quality benchmarks/parameters for various academic and administrative activities of the institution.

To define policy for achieving quality benchmarks

To consider the recommendations for achievement of PEOs and attainment of POs given by Programme Coordination Committee

To set up the facilities for maintaining and improving the quality standards.

To organize inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.

The Program Coordination Committee serves as an integral part in formulating, monitoring and guiding the overall academic activities of the institution in adherence to the academic guidelines issued by the University encouraging an intellectually stimulating environment within the campus.

Mentioning below are few of functionalities of Program Coordination Committee.

To review CO and PO attainment submitted by course coordinators.

To define assessment and evaluation parameter.

To monitor execution of mentoring activity, feedback activity, tutorial, etc.

To arrange guest lecturers based on technical, non-technical areas.

To conduct and interpret various surveys required to assess POs and PEOs.

Heads of various departments/cell lead, guide and mentor the respective department/cell by strictly adhering to the guidelines framed by IQAC and Program Coordination Committee towards overall progress of students and the staff members.

The administrative process of the institute is spearheaded by the Director with the support of specific designated committees. Internal Quality Assurance Cell (IQAC) continuously monitors the Teaching-Learning process, deliverables to the students, and various activities to be conducted beyond academics for all stakeholders ensuring quality at every level.



*G. S. Shirore*

Director  
Director

Siddhant Institute of Computer Application  
Sudumbare, Maval, Pune - 412109.





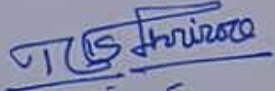
**TRUE COPY OF RESOLUTION/S PASSED BY HON'BLE CAC IN ITS MEETING**

To discuss and take approval for decentralization in working including delegation of financial power as follows:

Name of the Member	Responsibilities	Financial Power
Mrs. Reshma Mavkar Assistant Professor & HoD	Overall academic and administrative decision making. Key role in overall Planning, Co-ordination, smooth functioning of the Institute. To lead Research Center.	Financial Power of decision making w.r.t. overall development of Institute
Mrs. Sarita Patil Assistant Professor	To lead the Department-specific activities, Academic and Research development etc., Co-ordination of IQAC	Financial Power of decision making w.r.t. department and academic activities etc
Mrs. Sarita Patil Assistant Professor	To head the Training and Placement Department. Involvement in academic and research Processes	Financial Power of decision making w.r.t. training and placement activities etc
Mrs. Sujata Albhar Assistant Professor	Responsibility as a Examination Officer	Financial Power of decision making w.r.t. Examination Section
Mrs. Aarti Bhujbal Assistant Professor	Leading and Co-ordination of Cultural Cellof the Institute and Academic Activities.	Financial Power of decision making w.r.t. Cultural Cell
Mr. Dnyaneshwar Jadhav Assistant Professor	Leading and Co-ordination of Sport Cell ofthe Institute and Academic Activities.	Financial Power of decision making w.r.t. Sports Cell
Dr. Anita Bhalke Librarian	Smooth Functioning and Development of Library of the Institute.	Financial Power of decision making w.r.t. Library

**RESOLUTION:** The Director, SICA appraised Hon'ble Committee about the need of decentralisation in working including delegation of financial power. After thorough discussion and various deliberations, Hon'ble CAC has resolved that decentralization in working including delegation of financial power be approved with immediate effect.



  
Prof. Nitin Shrirao  
Director  
Siddhant Institute of Computer Application  
Sudumbare, Maval, Pune - 412109.